



## Waterford Township Police Department

2131 Auburn Avenue

Atco, New Jersey 08004

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**Daniel H. Cormaney**

**Chief of Police**

### **COMPLAINT ADVISEMENT FORM** **PLEASE READ CAREFULLY**

1. You must have the full name and proper address of the person you wish to sign against, and he or she must also be eighteen (18) or older to be charged on a criminal complaint.
2. The offense must have been committed in Waterford Township.
3. If you sign a complaint, you have the burden of proving the charge in court **BEYOND A REASONABLE DOUBT**.
4. If you are unsure about the proper charge and/or cannot present your case properly, **YOU SHOULD CONSIDER CONSULTING WITH AN ATTORNEY** prior to signing a Complaint.
5. If you sign a complaint, **YOU ARE REQUIRED TO APPEAR IN COURT** when notified.
6. **FAILURE TO APPEAR COULD RESULT IN THE DISMISSAL OF THE CHARGE AND A WARRANT COULD BE ISSUED FOR YOUR ARREST.**
7. If you wish to dismiss the charge after it is signed, **YOU MUST APPEAR BEFORE THE JUDGE** and state on the record your reason for the request.
8. Normally hearsay is not permitted in a court of law. Normally you will not be permitted to testify about what someone else told you, or as to what someone else saw. You must arrange to have your witnesses present to testify in person. The Court Administrator will issue Subpoenas if you request and give the correct names and addresses at least two (2) weeks in advance.
9. If you falsely accuse a person of an offense, you could be held criminally and civilly liable for your actions.
10. **Your signature indicates you have read and fully understand the above, and wish to proceed with filing charges and have received a copy of this form.**

\_\_\_\_\_  
Defendant's Name (Print)

\_\_\_\_\_  
Defendant's Address (Street #/Name, City, State, Zip Code)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Summons / Warrant Numbers

\_\_\_\_\_  
Complainant Name (Print)

\_\_\_\_\_  
Complainant Signature

\_\_\_\_\_  
Date Completed

\_\_\_\_\_  
Officer's Badge #

\_\_\_\_\_  
Officer's Name (Print)

\_\_\_\_\_  
Date for PC Hearing



